



Report Writing Class

June 22, 2022

Report Writing Class



When you become a police officer you usually think of the excitement that the day to day duties bring. The last thing you think about is "The Report". However, the report is the most critical element of your investigation. The detail and clarity of the documented incident provides crucial information for a case that will not question your integrity or professionalism. This class will provide you with the basic techniques on how to outline, detail and place your report in chronological order. After this course you will be confident in your ability to document any incident you encounter on the job.

Hours of Training

Course:

Report Writing Class

Course Date:

Sign up for either date

June 22, 2022

0800-1700

Course Location:

Raton Convention Center
901 S. 3rd Street
Raton, NM 87740

Course Cost:

FREE

Cost Covered By:
Colfax County Sheriff's
Office

For registration or course inquiry please contact Michael Quinones

michael.quinones@swtcnm.com or call 05-980-2075