



# Report Writing & Courtroom Testimony

## **Report Writing**

Completing a report is a daily event for most officers. The statement of fact is often an important document for those needing an event memorialized. How we complete our reports has a great deal to do with how prosecution goes, how an insurance claim will go, and how our world may experience change by way of vehicle design or roadway safety. Writing a good report is more important than we often give it credit. During this block of instruction, we will go over the value a report has and what should go in it. How it should be written, and why. This is a great class to refresh with or just get some additional insight on writing a good report.

## **Courtroom Testimony**

Going to court can be an intimidating event, especially if it is your first time. The reality is there are some things you should know going in to reduce your anxiety. During this block of instruction, we will go over the basics of what to expect, how you should handle yourself, and some of the things that occur. This is a good block of instruction for those who need a quick reminder of some of the basics or for the new officer who just wants to be a little more familiar.



## **Course Information**

### **Course:**

Biennium Update Class

### **Course Date:**

August 23, 2024  
8:00am - 5:00pm

### **Course Location:**

Roswell Police Dept.  
128 W. 2<sup>nd</sup> St  
Roswell, NM 88201

### **Course Cost:**

**\$100.00**

For registration or course inquiry please visit us at [www.swtcnm.com](http://www.swtcnm.com) or contact Michael

Quinones at [Michael.quinones@swtcnm.com](mailto:Michael.quinones@swtcnm.com) or (505) 980-2075